

## **Grays Harbor Historical Seaport Authority**

Board of Directors Meeting Minutes for July 24, 2018

Board Members Present; Dave Douglass, Tim Howden, Laura Rust, David Carlson, Jamie Nichols, David Cottrell, Alex Kluh, Grant Hoehn, Tawni Andrews

Staff Present; Brandi Bednarik, Mikayla Lavender

Public Present; Bob Esposito, Dr. James Minkler, Corey Reece

Meeting was called to order by President Dave Douglass at 6:32 p.m.

**MTA** Alex/Tim -Minutes of the June Board meeting as amended to correct names of the MTA absence of Tawni and Scott from the June meeting. Motion carried.

Treasurer's Report- All details of the July report were reviewed and approved by the Finance Committee on 7/24/18. See attached. **MTA** Tim/David: Payables, Payroll, Credit Card, and After the Fact expenses in the amount of \$166,272.70-Motion carried. **MTA** Tim/David: Total Transfers in the amount of \$75,731.63-Motion carried. May financials were rebuilt and presented. June and July reports will be caught up by August meeting. Tim reviewed income statements and liabilities, and comparative balance sheet.

Staff Reports-See attached Executive Director's report. Brandi explained the COI issue on the Lady Washington and how it affects earning potential. Hank Moseley is handling Marine Operations. The Spar lathe motor needs work. It is still at MB Electric. The Donor Pro system has been cancelled. It was costing \$460/month. We are now using Little Green Light at \$500/year.

Old Business-Restrictive Covenant-Waiting on DOE. The Attorney General is reviewing the new document language. DOE is reviewing the grant. Junction City Update-There has been 3 potential buyers. We currently have a tenant on the site. The alder trees may be large enough to log and perhaps provide some income.

New Business-Crew scheduling 2019-Brandi asked Board to read the information regarding vessel crewing for further discussion.

Marie Sullivan Proposal-See attached. Board was asked to review letter for further discussion. Staff is still doing research on our ability to hire a lobbyist.

Action Items-Approval of new Board Member—**MTA** Tawni/Grant the acceptance of Jim Minkler to the GHSA Board of Directors, and forwarding his application letters to the Mayor for City Council appointment. Motion carried.

David Carlson and Jamie Nichols have been confirmed by the Aberdeen City Council, and begin their 3 year term with tonight's meeting.

Alcohol Licensing- See attached application. Discussion was held regarding plan for selling liquor at events. **MTA** Laurie/David to move forward with liquor application. Motion carried.

Committee Reports-Executive- The committee met last month with Dr. Minkler.

**Finance**- See attached minutes from previous meeting. The committee discussed options for improving the situation due to lack of crew members and low cash flow.

**Facilities**-See attached minutes. Brandi asked that no one go on the Pier due to sink hole. Waiting on updated bid from Smith and Losli for Lady Washington boarding ramp. A work party is scheduled for Friday 8/10 from 9am to 5pm.

**Marine Operations**-See attached minutes from Wednesday meeting. David reported on discussions and feels we are in a transition period, with a new Marine Operations Manager, Hank Moseley.

**Development**- Alex reported that they met last month, and will be refocusing energies on new projects, now that Splash and HC Birthday is over.

**Governance**-No meeting. It was reported that Robbie submitted her resignation from the Board today.

Public Comment- Bob Esposito asked if Sierra Pacific was in any way interfering with potential sale of Junction City site. He asked some questions about the Pier.

Corey Reece from US Bank said he appreciated the invitation to observe a Board meeting.

President Douglass distributed Job Evaluation Form for the Executive Director to Board Members. He asked that they be returned by August 10<sup>th</sup>.

**Motion to Adjourn** by Alex/Tim. Meeting adjourned at 7:46 pm.

Respectfully submitted, Laura Rust, Secretary.

Next regular Board Meeting is scheduled for August 28, 2018.