

## **Grays Harbor Historical Seaport Authority**

Board of Directors Meeting Minutes for June 26, 2018

Board Members Present; Dave Douglass, Robbie Myers, Tim Howden, Laura Rust, David Cottrell, Alex Kluh, Grant Hoehn

Staff Present; Brandi Bednarik, Mikayla Lavender, Scott Rubey

Crew Present; Captain Brendan Reed, Annaliese Dempsey

Public Present; Bob Esposito, Art Blauvelt, David Carlson, Jamie Nichols, Dr. James Minkler

Meeting was called to order by President Dave Douglass at 6:31 p.m.

**MTA** Tim/Robbie-Minutes of the May Board meeting as amended to correct the spelling of Jamie Nichols. Motion carried.

Correspondence- We have received an application for Board membership from Dr. James Minkler. See attached. We also received a letter of Thanks from Katie O'Brien regarding the memorial service for Paul O'Brien on the Hawaiian Chieftain. See attached.

Treasurer's Report- All details of the June report were reviewed and approved by the Finance Committee on 6/26/18. See attached. **MTA** Tim/Robbie: Payables, Payroll, Credit Card, and After the Fact expenses in the amount of \$179,803.84-Motion carried. **MTA** Tim/David: Total Transfers in the amount of \$41,177.45-Motion carried. Financial statements not available for May due to computer and server crash. They should be ready for next meeting.

**MTA** Dave/Tawni the excused absence of Tawni Andrews and Scott Reynvaan. Motion carried.

Staff Reports-See attached Executive Director's report. Brandi recapped the Newport summer cancellation by the Port of Newport, Oregon. We could lose as much as \$50,000. Complaints from Marine Discovery Tours and local fishermen convinced Port commissioners to cancel our moorage permit. Brandi explained the Excel spread sheet for keeping track of Board Member volunteer hours. She also explained some upcoming staff changes. Scott gave an update on Spar Shop and site. He has been preparing for Splash and HC Birthday event. Work party is scheduled for this Friday and Saturday. The 110 power has been lost on the dock due to erosion. Brumfield Construction should start work within a week on the storm drains.

Old Business-Restrictive Covenant-Waiting on DOE. They are working on getting a date set for Public Comment Session for both Seaport Landing and Junction City. Junction City Update- There were 2 potential buyers, but the current zoning did not work for their projects.

New Business-Discussion was held regarding applying for a permit to sell alcohol at events. Board asked for specific information on type of permit and if there was any problems with our insurance coverage. Staff will do more research on licensing and send out information.

Donation-A scale model of the Lady Washington has been offered to GHSA at no charge. It has a fiberglass hull and trailer, and is currently in Westport. Discussion followed. **MTA** Alex/Robbie the donation of fiberglass small ship built by Wayne Tedder. Motion carried.

Action Items-Approval of new Board Members—**MTA** Robbie/Tim the acceptance of David Carlson and Jamie Nichols to the GHSA Board of Directors, and forwarding their application letters to the Mayor for City Council appointment.

Committee Reports-**Executive**- The committee will meet tonight with Dr. Minkler.

**Finance**- See attached minutes from previous meeting.

**Facilities**-See attached report.

**Marine Operations**-No report.

**Development**- See attached report

**Governance**-No meeting.

Public Comment- Bob Esposito mentioned that he had heard from people about the Newport situation, and they were supporting us in the conflict.

Dr. Minkler commented that he looks forward to serving on our Board if he is accepted. He sees opportunities for partnership and collaboration between Grays Harbor College and the Seaport.

Captain Reed expressed his appreciation for all the support given to the Hawaiian Chieftain.

**Motion to Adjourn** by Tim/Robbie. Meeting adjourned at 8:00 pm.

Respectfully submitted, Laura Rust, Secretary.

Next regular Board Meeting is scheduled for July 24, 2018.