

## **Grays Harbor Historical Seaport Authority**

Board of Directors Meeting Minutes for May 22, 2018

Board Members Present; Dave Douglass, Robbie Myers, Tim Howden, Laura Rust, David Cottrell, Alex Kluh, Tawni Andrews

Staff Present; Brandi Bednarik, Mikayla Lavender

Public Present; Bob Esposito, Art Blauvelt, David Carlson, Jaymie Nichols and her 2 children

Meeting was called to order by President Dave Douglass at 6:38 p.m.

**MTA** Robbie/Tawni-Minutes of the April 24<sup>th</sup> Board meeting. Motion carried.

Treasurer's Report- All details of the May report were reviewed and approved by the Finance Committee on 5/22/18. See attached. **MTA** Tim/Robbie: Payables, Payroll, Credit Card, and After the Fact expenses in the amount of \$123,875.36-Motion carried. **MTA** Tim/Tawni: Total Transfers in the amount of \$100,944.42-Motion carried. Tim reviewed April financials. He commented that the balance sheet is stronger than 1 year ago. April was a bad month for revenue. The income statement has 2 errors that will be corrected by next month.

**MTA** Dave/Tawni the excused absence of Grant Hoehn and Scott Reynvaan. Motion carried.

Staff Reports-See attached Executive Director's report. Brandi reported that the Sail Campaign has raised \$34,184 with 521 donors so far. The total new sail cost will be \$90,000 to \$100,000. The Spar Shop is working on rails for the lathe.

Old Business-Restrictive Covenant-Waiting on DOE. They are working on getting a date set for Public Comment Session for both Seaport Landing and Junction City. Junction City Update-Sierra Pacific may be making an offer to purchase. Conflict of Interest Forms-Board Members were asked to complete forms that were handed out with board packet.

Action Items-Updated Financial Policy- **MTA** Tim/Tawni Resolution # 05-22-2018-1 regarding financial policy. See attached. Motion carried.

Safeco Claim-Letter from Matthew Cockrell, Attorney, of Restorical Research was presented. Discussion followed. **MTA** Laurie/Tim the moving forward with the proposal from Restorical Research and authorize the Executive Director to sign proposal. Motion carried.

Vice President Nominations – Laurie nominated Alex Kluh for the position of Vice President. Tawni Andrews seconded the nomination. **MTA** Tim/Robbie to close nominations. Dave called for vote on nomination, and Alex was unanimously approved to be the Vice President of the GHSA Board.

Royaliste Decision-Photographs taken by Randy Rust of the exterior of the vessel Royaliste in repair yard were viewed. Discussion followed. **MTA** Tawni/ David the executive committee to decide whether the Seaport should accept the donation offer after Laurie gets more information from owners. Motion carried.

Committee Reports-Executive- Dave said the committee will meet next week.

**Finance**- See attached minutes from previous meeting.

**Facilities**-No report. Scott would like to schedule a meeting.

**Marine Operations**-No report.

**Development**- Alex commented that committee has been meeting to plan for upcoming events like Splash and the HC birthday party.

**Governance**-Committee has not received any further comments regarding Bylaw changes and recommends approval by the Board. **MTA** Tawni/Tim the updated Bylaws as presented. See attached. Motion carried.

Public Comment- Bob Esposito mentioned that he had gone sailing on the HC in Westport and was very impressed with the current captain, Brendan Reed.

David Carlson and Jaymie Nichols each gave a summary of their job experiences and reasons for wanting to join the Seaport Board and thoughts on their potential contributions.

**Motion to Adjourn** by Tim/Tawni. Meeting adjourned at 8:21 pm.

Respectfully submitted, Laura Rust, Secretary.

Next regular Board Meeting is scheduled for June 26, 2018.