

## **Grays Harbor Historical Seaport Authority**

Board of Directors Remote Meeting Minutes for April 28, 2020

Board Members Present: Grant Hoehn, David Carlson, David Cottrell, Jamie Nichols, Alex Klueh, Dr. James Minkler, Allen Henderson, Tim Howden, Scott Reynvaan, Susan Dudley

Staff Present: Brandi Bednarik

Meeting was called to order by President Alex Klueh at 6:32 p.m.

**MTA** Minkler/Henderson – Minutes of the March 24<sup>th</sup>, 2020 Meeting. Motion carried.

Treasurer's Report: All details of the April 28<sup>th</sup> Treasurer's Report were reviewed and approved by the Finance Committee on 04/28/2020. Tim reviewed the recent financial situation in the comparative balance sheet. Cash position is improving, accounts payable however is the opposite. Resulting in a push overall. Long term debt is going down as preferred. COVID-19 is continuing to squeeze the organization, but the staff is doing an amazing job at controlling the expenses which is helping tremendously. Allen asked about the Payroll Protection funds from the government and if they were included in March numbers. Brandi explained that we did receive the loan, but it will not show up until April or later.

**MTA** Howden/Cottrell – Total Payables, Payroll, After the Fact and Credit Cards in the amount of \$183,832.84. Motion carried

Staff Reports: See *Executive Director's Report APR 2020* for full details. There are currently no updates to the Hawaiian Chieftain. The buyer is still interested but due to the COVID-19 situation, he is awaiting the results of the situation. We have been approached by a few other organizations as well, but many are holding out until the current environment settles. The Lady's crew is hanging in there. They are remaining onboard and continuing to do vessel maintenance as sails are prohibited due to COVID-19. The crew's morale is still positive, and the Board has donated funds to provide some onboard entertainment. The public comments have been supportive and hope to see the Lady back in action soon. The crew is doing a lot of painting, cleaning, and general maintenance during this period.

### Action Items:

**MTA** Minkler/Hoehn – The 2 Remedial Action Grant Expenses listed below totaling in \$81,799.45. Motion carried.

*-Maul Foster & Alongi 38545 – Seaport Landing Uplands \$68,431.00.*

*-Maul Foster & Alongi 38546 – Seaport Landing In-Water \$13,368.45.*

Committee Reports:

*Executive* – Nothing to meet on currently, next meeting TBD.

*Finance* – Reviewed Payables, Incomes, and reports from April. Next meeting is May 26<sup>th</sup> at 5pm.

*Facilities* – Nothing to report currently. Brandi and Allen decided there was not enough material this month to warrant a meeting of the committee. The water leak is the pressing matter and the city has said they may assist us. Brandi reported that most leases are still being paid and the motorcycle class is still delayed due to COVID-19. Next meeting TBD.

*Vessel Advisory* – Reviewed Captain Trost's Vessel Report. Nothing to report due to COVID-19. Next meeting TBD.

*Fundraising* – Committee is in a stand still due to COVID-19. Summer events are looking grim currently. Brandi is still planning events loosely in the event they can still move forward. Next meeting TBD.

Motion to Adjourn by Kluh/Carlson. Motion Carried.

Meeting Adjourned at 7:05 pm.

Minutes submitted by Secretary, David Carlson.